



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Wednesday, March 22, 2023
6:30 P.M.

Meeting Location

Discovery School Phoenix
4021 Teale Ave, San Jose, CA 95117

Teleconference Location

Discovery Charter School Falcon
762 Sunset Glen Dr, San Jose, CA 95123

Remote Participation

Virtual Board Meeting Link

<https://us02web.zoom.us/j/88339854746?pwd=UjdqMFJUNHRMbzg3QkY3ekUvY1RqUT09>

Meeting ID: 883 3985 4746

Passcode: 825602

Board Packet [Link](#)

AGENDA

I. CALL TO ORDER (5 min)

- a. Roll Call and Establishment of Quorum
- b. Confirmation of working virtual connections
- c. Approval of Agenda
- d. Pledge of Allegiance
- e. Land Acknowledgement
- f. Establishment of rules of order for meeting

II. PUBLIC COMMENT

This portion of the meeting is set aside for members of the audience to make comments or raise

issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

III. REPORTS

- a. Phoenix Student Report (5 min)
- b. Phoenix PSC Report (5 min)
- c. Financial Update: Review current year forecast and preliminary enrollment and budget assumptions for upcoming fiscal year (EdTec) (20 min)
- d. Executive Director's Report (20 min)
- e. Operation Manager Report (10 min)
- f. President's Report (5 min)

IV. ACTION / DISCUSSION / INFORMATION ITEMS

- a. Discuss and Act on Custodial Contracts (Melanie Felix -10 min)
- b. Discuss and Act on Employee Handbook (Lety Villa - 20 (min)
- c. Report and Discuss FCMAT Finance Board Self Evaluation (Lety Villa - 15 min)
- d. Discuss and act on fiscal year budgeting for annual board training costs (Toni Sindelar - 15 min)
- e. Discuss and Act on proposed contract with Jennifer Andaluz for board support (Toni Sindelar-10 min)

V. APPROVAL OF CONSENT CALENDAR (ACTION) (5 min)

These agenda items are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

- a. Minutes for Regular Meeting, January 30, 2023
- b. Minutes for Regular Meeting, February 15, 2023

VI. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION (20 min)

This is an opportunity for Board members to address activities, correspondence, and operations and to acknowledge or recognize specific programs, activities, or personnel.

- a. Board Operations
- b. Reports: Committees/Correspondence/Activities
- c. Board Calendar
- d. Future Agenda Items
- e. Poem of the Month

VII. ADJOURN

Any person with a disability may request that a reasonable modification or accommodation be made to allow them to participate in the meeting. A request for a disability-related modification or accommodation may be made to the DCS district office (408-243-9800) at least two business days prior to the meeting date.