REGULAR MEETING OF THE BOARD OF DIRECTORS
DISCOVERY CHARTER SCHOOL
Wednesday August 23, 2017

Minutes

• CALL TO ORDER
  o President Morris called the meeting to order at 6:30 P.M.
  o President Morris established the existence of a quorum, with the following members present:
    Mr. Mettler, Ms. McCreary, Ms. Morris, Ms. Eagle, Mr. Shepherd, and Ms. Sanchez.
  o The Pledge of Allegiance was led by Ms. Morris.

• PUBLIC COMMENTS
  o None

• REPORTS
  o Falcon PSC – Tricia Mutobe reported that the San Jose Giants community event had 340
    attend. Parent 101 took place with about 20% of families present. There was not a webcast
    this time. Some new faces signed up for school-wide jobs.
  o Executive Director/Superintendent Report – Dale Jones reported that two teachers from
    Myanmar will be visiting both campuses in mid-October to learn about the Discovery model.
    Phoenix playground mat has been damaged and will require $3,600 repair. Moreland SD
    Superintendent would like to negotiate the next Phoenix campus MOU by the end of this
    school year.
  o Assistant Superintendent/Phoenix Campus Director Report – Debby Perry reported that
    the upcoming professional development will have the theme of kindness. The author of
    Kindness Boomerang, Orly Wahba, will be hosting a school wide assembly on World
    Kindness Day. A third grader fractured their clavicle on 8/18/2017. Enrollment at Phoenix
    is 566. Enrollment at Falcon is 557. Falcon budget was 610 students this year and solutions
    to the low count were discussed. Dale is to look into increasing class sizes in the primary
    grades. Annual fund for Phoenix is 12% for $60K. Annual fund for Falcon is 10% for
    $41K.
  o Falcon Campus Director Report – Miki Walker reported that there has been a good first
    three weeks of school. Professional development went well and the theme is the habit of
    mind – Persistence. Positive feedback was received about the Parent 101 community
    meeting. Ms. McCreary suggested bringing back a new parent orientation in May to help
    new parents assimilate. Wednesday, September 13 will be a teacher-led parent education
    night.
• ACTION / DISCUSSION ITEMS
  o **Facilities** – Falcon campus bathroom construction will likely take place over the summer. The planning is still with our architect Bill Gould. The Board would like a hard date of when plans are to be submitted to the Department of State Architects.
  o **Falcon Campus Charter Renewal** – Dale passed out an Executive Summary. The Board requested legal comments at least two weeks before September meeting. Ms. McCreary to help with editing.
  o **Succession Planning** – The Board discussed need for engaging stakeholders of both Campuses. We need to examine the job description, the structure of our organization, and our strategic direction. Focus groups were discussed and Ms. Eagle will look into hiring someone to help us with this. Advertising and recruitment will be discussed at a later date after our preliminary work is done. Target a special meeting in November to evaluate data.
  o **Presentation Guidelines** – Ms. Morris provided a draft. During discussion it was determined that the draft sounded a little demanding. The guidelines will be rewritten.
  o **Executive Director Goals** – Falcon Charter Renewal, Special Needs Inclusion, Facilities MOU with Moreland for Phoenix Campus, Reading Research with recommendations due February, SARB (Falcon campus to help Phoenix campus establish)

• CONSENT CALENDAR
  o On a motion made by Mr. Mettler and seconded by Mr. Shepherd, the Board voted on Motion #170823.1 to approve the Consent Calendar. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Eagle – Aye, Ms. Sanchez – Aye

• BOARD MEMBERS’ REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION
  o Board Calendar – Next Regular Board Meeting will be September 20, 2017.
  o Board Operations – None
  o Correspondence – None
  o Future Agenda Items: Enrollment vs Budget in September, Focus Groups in September, Falcon Charter renewal in September, Financial report in September, PE Staff Discussion in September, SARB update in October or November, Special meeting in November for Succession Planning

• MINDFULNESS MOMENT
  o Ms. Morris led us in a mindfulness moment.

• OPEN SESSION ADJOURN
  o The Board adjourned Open Session at 8:44 P.M. for a Closed Session

• CLOSED SESSION

• OPEN SESSION
  o President Morris called the open session to order at 9:11 P.M.
  o The Board reported no action from Closed Session.
• ADJOURN
  - The Board adjourned Open Session at 9:12 P.M.