REGULAR MEETING OF THE BOARD OF DIRECTORS
DISCOVERY CHARTER SCHOOL
Wednesday March 15, 2017

Minutes

• CALL TO ORDER
  o Vice President McCreary called the meeting to order at 6:31 P.M.
  o Vice President McCreary established the existence of a quorum, with the following members present: Mr. Mettler, Ms. McCreary, Mr. Shepherd, and Ms. Eagle. Agenda was approved. Mr. Kizaraly arrived at 6:44.
  o The Pledge of Allegiance was led by Ms. McCreary.

• PUBLIC COMMENTS
  o None

• REPORTS
  o Discovery II Teacher Presentation – Kelly Gomez, Mike Wright, Alian Allen, and Kirsten Heaton gave an overview of the Home School Program. For field trips they have been having nature days field trips where all three classed join at Santa Theresa Park each six weeks. Involving home school parents in professional development was discussed.
  o Discovery II PSC – Tricia Mutobe reported the PSC is deep into planning for Spring Fun Fair, Auction, Book Fair, and Latin Heritage Day.
  o Financial Report (EdTec) – Cheryl Leong guided us through the financial reports.
  o Executive Director Report – Safety: A teacher’s windshield was damaged in the parking lot by a falling pine cone. Dale spoke at a parent participation pre-school conference. Dale met with Congressional Representative Ro Khana and invited Dale to participate on an education task force. Bathrooms at Discovery II are finally in the design phase.
  o Discovery 1 Director/Assistant Superintendent Report – Debby Perry reported that Christel Johnson, the SCCOE new Charter head met with her at Discovery 1 and had a good visit. She witnessed parents teaching Junior Achievement. For professional development Discovery I will be focusing on science and next generation standards.
  o Operations Report – Discovery II annual fund participation is at 66% for a total of $252K. Discovery I annual fund participation is at 91% for a total of $329K. Lottery has taken place at both schools for 2017-2018 school year.
  o Discovery II Director Report – Miki Walker reported that back in February she went to the Learning and the Brain conference in San Francisco and will be incorporating some of the content into the Professional Development session on Friday.
• **ACTION / DISCUSSION ITEMS**
  
  o **Facilities** – Architects finally coming out to Discovery II for bathrooms will also give estimates for walls. Ms. McCreary was contacted by Acre Charter School Developer about Livermore Valley Charter School closing. One of the potential sites on Saratoga is asking $18M just for the land.
  
  o **Minutes** – February Minutes were amended and approved. Ms. Eagle moved to approve the amended Minutes. Mr. Mettler seconded. The Board voted on motion #170315.1 to approve the minutes. Approved 5-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye, Mr. Shepherd – Aye, Mr. Kizaraly – Aye.
  
  o **Charter Safe Insurance Resolution** – Ms. McCreary moved to renew Charter Safe as our insurer. Mr. Shepherd seconded. The Board voted on motion #170315.2 to approve the resolution. Approved 5-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye, Mr. Shepherd – Aye, Mr. Kizaraly – Aye.

• **BOARD MEMBERS’ REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION**
  
  o Board Calendar -- Next Regular Board Meeting will be April 19, 2017.
  
  o Board Elections – The Election Committee met and applications are available.
  
  o Future Agenda Items: Election Q&A at 5:30 before April Board Meeting, Preliminary Budget for 2017-2018 in April, Update on Charter Renewal in June, Board Self-Assessment to start in April, Discovery I Graduation June 15. Discovery II Graduation June 22.

• **MINDFULNESS MOMENT**
  
  o Ms. McCreary led us in a mindfulness moment.

• **OPEN SESSION END – 8:29PM**

• **CLOSED SESSION STARTED – 8:32PM**

• **OPEN SESSION – 9:16PM**
  
  Report on Closed Session—No Actions taken. Discussed Personnel and Council with legal counsel, as listed in the agenda.

• **ADJOURN**
  
  The Board adjourned without objection at 9:17 P.M.