



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

SPECIAL MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL 4021 Teale Ave, San Jose CA 95117

Monday, June 9, 2016

Minutes

▪ CALL TO ORDER

- President Eagle called the meeting to order at 6:07P.M. President Eagle established the existence of a quorum, with the following members present: Mr. Mettler, Ms. McCreary, Ms. Morris, Mr. Kizaraly and Ms. Eagle.
- The agenda was approved as presented.

▪ PUBLIC COMMENTS

- There were no public comments.

▪ ACTION/DISCUSSION/INFORMATION ITEMS

- Board members conducted a self-assessment for the 2015-2016 school year and set goals for 2016-2017. The Board reviewed comments from parent surveys related to the Board, shared individual self-assessments and individual whole board assessments from each Member and both Directors.
- A list of goals and Action items was generated, attached to these minutes.

▪ ADJOURN

- The Board adjourned without objection at 8:05 P.M.



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

June 9, 2016 Special Board Meeting

Board Goals for 2016-2017

1. Improve survey responses on Board questions by increasing Board visibility to community
2. Brown Act training for all Board members
3. Increase Annual Fund participation to 100% - start with 20percentage point increase and DII and 5 percentage point increase at DI.
4. Drive Strategic Plan implementation

Board Action Items for 2016-2017

1. Update next version of Self-Assessment
 - a. Plug in goals to review, similar to ED review process
 - b. Increase standards for Board performance to be more personal to our situation, i.e. avoid micro managing/speaking for Board/etc
2. Finance Committee to meet quarterly
3. We can do better with higher profile contacts and visibility
4. Update Executive Director job description
5. Directions to Dale:
 - a. Renew efforts on Spanish Language Translation
 - b. Communications about organizational changes need to be planned and coordinated among staff
6. Build strategic plan timeline into Board calendar
7. Update instructions to teacher presenters: Keep to 25 minutes in respect for their time, and no tours
8. Change Board meeting start time to 6:30PM
9. Send youth photos to Barb for bio sheet
10. Add guidelines to Board Manual for wearing nametags
11. Give refresher overview of all policies to Board